



ARCHITECTURAL REVIEW COMMITTEE

**Application for Approval of Paver Installation**

**Owner Name:** \_\_\_\_\_

Address of Property: \_\_\_\_\_

Contact Number: (     ) \_\_\_\_\_

**Architect/Designer/Contractors Name:** \_\_\_\_\_

Address of Architect/Designer/Contractor: \_\_\_\_\_

Contact Number: (     ) \_\_\_\_\_

**PLEASE PROVIDE THE FOLLOWING INFORMATION IF IT APPLIES:**

- 1.) Person to be contacted for additional information:  
\_\_\_\_\_ Owner                      \_\_\_\_\_ Architect                      \_\_\_\_\_ Contractor
  
- 2.) What area is being replaced with pavers? \_\_\_\_\_
  
- 3.) Please provide a sample of the paver color.
  
- 4.) If you are redoing the driveway please make sure there is A Minimum 2- 1½ inch sleeve of PVC pipe capped and marked at both ends beneath driveway for future utility use is required.
  
- 5.) Driveway Curb Cuts - In order to maintain effective street drainage and street gutter systems, existing street gutters must stay intact when curb cuts are made for driveways. To accomplish this, a concrete saw must be used to cut the curb portion away from its gutter allowing the gutter to stay intact. The curb must be reformed to fit the elevation of the driveway and not impede the flow of the gutter.

Future maintenance and the integrity of new curbing and curb material shall be responsibility of the homeowner

**PLEASE NOTE THE FOLLOWING:**

- The Architectural Review Committee has 30 days from the receipt of a submittal to respond in writing of their decision.
- All contractors must follow the “**General Rules for all Avila Contractors & Service Personnel**” listed in Appendix 5 of the Avila Property Owner’s Architectural Review Guidelines.
- The ARC is permitted to walk on homeowner’s property for the sole purpose of reviewing the ARC submittal.

**It is the responsibility of the property owner and the property owner’s contractors to review and follow the ARC Guidelines, submit complete and accurate plans and specifications for approval. Variances from these Design Guidelines or from prior submitted plans and specifications must be noted with each request for approval. Approvals given with respect to requests for approval of stated particular design features are limited to the stated design feature.**

Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Owner’s Agent: \_\_\_\_\_

Date: \_\_\_\_\_