

Architectural Review Committee Application for Approval of Landscape Plan



ARCHITECTURAL REVIEW COMMITTEE

Application for Approval of Landscape Plan

Owner Name: _____

Address of Property: _____

Contact Number: () _____

Architect/Designer/Contractors Name: _____

Address of Architect/Designer/Contractor: _____

Contact Number: () _____

CHECK ONE:

1.) Person to be contacted for additional information:

_____ Owner _____ Architect _____ Contractor

2.) _____ New Landscape Submittal _____ Changes to Existing Landscape

BRIEF DESCRIPTION OF PROJECT: _____

Are there any items on these plans (other than the landscaping) for which you are requesting approval at this time" (i.e. walls, patios, etc.)?

_____ No _____ Yes, Please specify: _____

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PLEASE NOTE THE FOLLOWING:

- The Architectural Review Committee has 30 days from the receipt of a submittal to respond in writing of their decision.
- All contractors must follow the “**General Rules for all Avila Contractors & Service Personnel**” listed in Appendix 5 of the Avila Property Owner’s Architectural Review Guidelines.
- **Two complete sets of the landscape plan must be filed with this application.**
- Landscape plan must include but not limited to the following: plant size and quantity and location of plants
- All contractors must obtain the required permits
- The ARC is permitted to walk on homeowner’s property for the sole purpose of reviewing the ARC submittal.

APPLICATION FEES:

A. Existing Landscape Revisions.....\$100

It is the responsibility of the property owner and the property owner's contractors to review and follow the ARC Guidelines, submit complete and accurate plans and specifications for approval. Variances from these Design Guidelines or from prior submitted plans and specifications must be noted with each request for approval. Approvals given with respect to requests for approval of stated particular design features are limited to the stated design feature.

Signature of Owner: _____

Date: _____

Signature of Owner’s Agent: _____

Date: _____

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Helpful Check List

Before you submit a landscape plan, please make sure the following items are on your landscape plan and/or addressed:

- Size of plant material
- Quantity of plant material
- Location of plant material
- Type of plant material
- Location of ancillary equipment NOTE: Plants screening ancillary equipment need to a minimum of 7 gallon but need to screen the equipment upon installation (larger ones may be required)
- No trees can be planted in the front Easement
- Make sure your landscape has separate irrigation zones